



**Incoming Referral Form**

(Please print legibly)

**Appointment Priority:**  ASAP (w/in 24 hrs)  Within 1 Week  First Available

**Physician Preferred:**  First Available  Dr. Glenn  Dr. Pitt  Dr. Shaker

**Patient Demographic Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_ Gender:  Male  Female

Patient's Address: \_\_\_\_\_ Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Is Interpreter Needed? Y / N Primary Language: \_\_\_\_\_

Guarantor Name: \_\_\_\_\_ Guarantor Relationship: \_\_\_\_\_

Guarantor DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ Cell Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_

**Insurance/Billing Information**

Primary Plan: \_\_\_\_\_ Policy#: \_\_\_\_\_ Group#: \_\_\_\_\_

Secondary Plan: \_\_\_\_\_ Policy#: \_\_\_\_\_ Group#: \_\_\_\_\_

Subscriber Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN: \_\_\_\_\_

Subscriber Relationship: \_\_\_\_\_, *If guarantor not same as Subscriber, please provide guarantor information*

Not Required Authorization/Referral#: \_\_\_\_\_ Date Effective: \_\_\_\_\_

**Clinical Information/Reason for Referral**

Chief Complaint/History: \_\_\_\_\_

**Referral Information** (RESIDENTS AND FELLOWS CANNOT BE CONSIDERED REFERRING PHYSICIANS)

Referred by (MD): \_\_\_\_\_ Practice Name: \_\_\_\_\_

Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_ Fax: \_\_\_\_-\_\_\_\_-\_\_\_\_ PCP: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Referring MD National Provider Identifier (NPI): \_\_\_\_\_ (CMS required)

This form completed By: \_\_\_\_\_ Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_

**Thank you for allowing our practice to serve your patients' needs! We will call the patient and schedule the appointment. You can expect prompt appointment confirmation via return fax.**

*Office Use Only*

Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_

Patient Appointment Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_\_ Physician: \_\_\_\_\_

**Missing Information:**

Insurance Cards  Precertification  Medical Records  Other: \_\_\_\_\_

